

Class Action Settlement Claims Process

CLAIM FORM

You must complete this form in order to make a claim in the claims process of this settlement. Before you fill in this form, you should read the booklet called "Notice of Settlement in CPRI Class Action". The booklet provides information and guidance on how to complete this form.

This Claim Form is only for those individuals who were admitted to an eligible inpatient unit at the Child and Parent Resource Institute ("CPRI") between 1963-2011 and who allege they were harmed during their admission.

All claims will be reviewed and assessed by the Claims Administrator appointed by the Court. Send this form to that office. All claim forms must be received by the Claims Administrator by May 24, 2022. After that date, it will be too late for your claim to be considered.

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Keep a copy of this Claim Form for your records.

This form is confidential and will only be used for the claims process. The Claims Administrator may contact you to gather more or other information in order to assess your claim.

Please read the Claim Form carefully. Ask for help if you do not understand. You can ask a trusted support person for help. You can contact your lawyers for help with the Claim Form:

Koskie Minsky LLP
20 Queen Street West
Suite 900, Box 52
Toronto, Ontario M5H 3R3

Phone: 1-844-819-8523
Email: cpriclassaction@kmlaw.ca

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You can call or email the Claims Administrator for help with this Claim Form:

) Phone: 1-866-640-9989

) TTY: 1-877-627-7027

) Email: info@cpriclassaction.ca

Are you a guardian making a claim on behalf of someone else?

Please use the name of the individual who was admitted to CPRI to fill in the form.

On pages 25-26, set out the basis for your authority to submit the claim on that individual's behalf.

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This Claim Form has 3 Parts:

1. Your information
2. Information about how to make a claim for physical assault
3. Information about how to make a claim for sexual assault

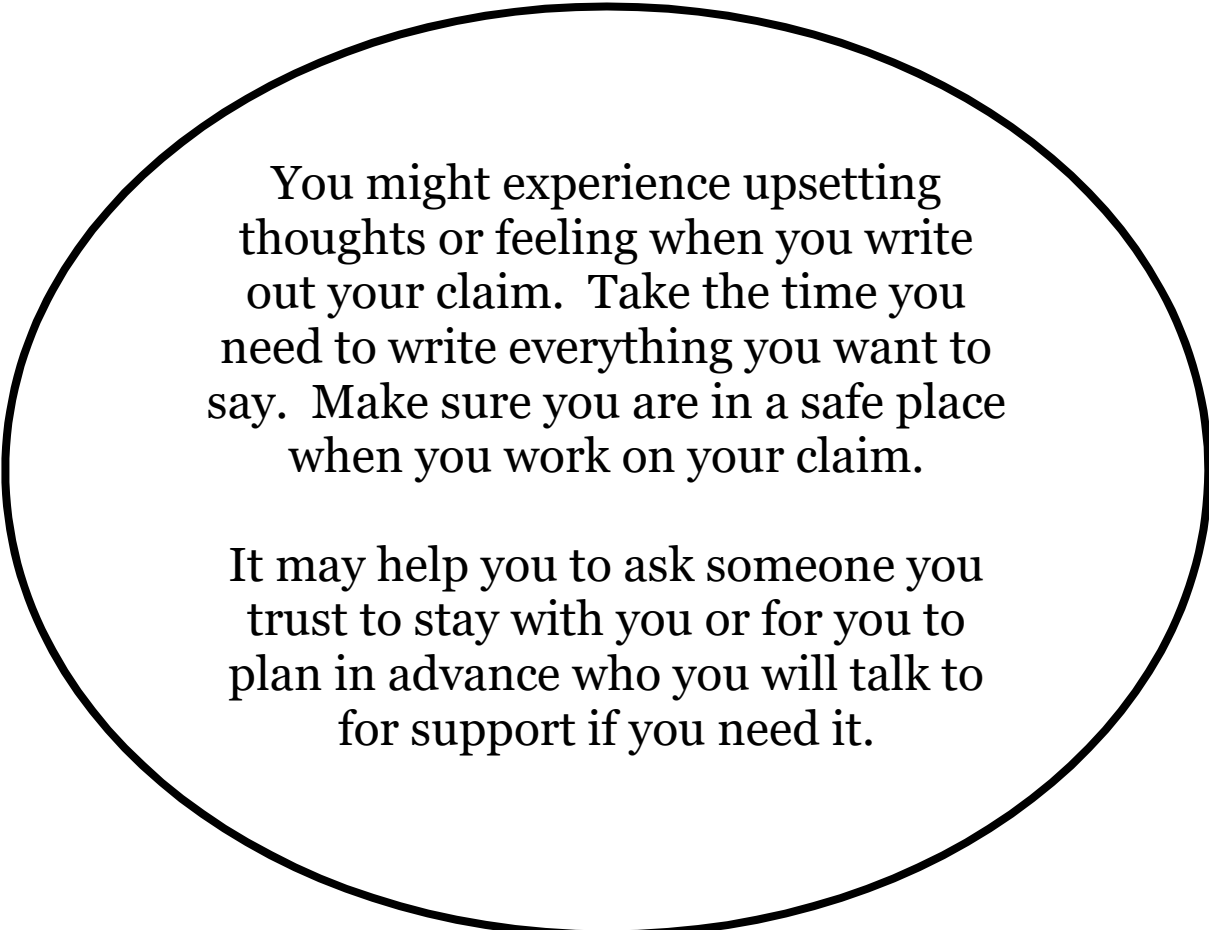
Read all of it. Then you will know what parts you must fill in.

You must send this Claim Form and all necessary documents in by May 24, 2022.

Make sure you give yourself enough time before the deadline to remember and write what happened and to get any documents you need for your claim.

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The completed Claim Form must be sent to the Claims Administrator by May 24, 2022. All supporting documents must also be sent to the Claims Administrator by this same deadline.



You might experience upsetting thoughts or feeling when you write out your claim. Take the time you need to write everything you want to say. Make sure you are in a safe place when you work on your claim.

It may help you to ask someone you trust to stay with you or for you to plan in advance who you will talk to for support if you need it.

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Your information

First name _____.

Middle name _____.

Leave this blank if you do not have a middle name.

Last name _____.

Any previous name or names used _____.

Could you have been admitted to CPRI with a different name? Leave this blank if you did not have any other names.

I was born in the year _____.

I was born in the month _____.

I was born on this day _____.

I was admitted to CPRI and stayed overnight _____

Write "yes" or "no"

I only stayed on the Pratten 1 Unit or Glenhurst Unit

Write "yes" if you know that this applies to you.

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Your Current Address and Contact Information

Street and number _____

Apartment number if you have one _____

City or town _____

Province _____

Country _____

Postal code _____

Phone or TTY number _____

Email address _____

Leave this blank if you do not have an email address.

Date of the incident(s) which form the basis of your
claim, if known: _____

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The Parties to this lawsuit have entered into a settlement. This claims process is part of that settlement. There are different types of harm for which compensation will be provided. Read the entire Claim Form before you begin completing any sections to determine which sections, if any, apply to you.

You can make a claim for both Physical Assault and Sexual Assault if the harm you describe satisfies the criteria for both, even if both claims are based on a single incident.

If more than one Sexual Assault level is claimed, only the highest level for which the claim qualifies will be compensated.

Please go to the next page.



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A/ Physical Assault

While you were admitted to CPRI, did you experience any physical assault resulting in a serious physical injury that led to any of the following?

- o hospitalization;
- o permanent or demonstrated long term physical or psychological injury (other than PTSD or any form of anxiety disorder), impairment or disfigurement;
- o broken or fractured bones; OR
- o a serious but temporary incapacitation such that bed rest or infirmary care at CPRI of four or more days was required.

Documents Required: In order to make a claim under this category (Physical Assault) you must set out your experience and how it fits into the criteria above. You must submit the following 2 items to the Claims Administrator by the deadline:

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1/ an Affidavit in which you write out all the information and details of the incident(s) that you remember. To start preparing your Affidavit, please write out all known details relating to the time period during which the incident(s) occurred, specific date of incident(s), the unit/location where the incident(s) occurred, names or descriptions of the individual(s) involved, any reports made to staff and any other information that you think is relevant in the space provided on page 16. You will then swear or affirm that the contents of your Affidavit are true. Your Affidavit must be commissioned by a lawyer, paralegal, or notary public. A space that can be used to swear or affirm your Affidavit is provided on page 19.

– and –

2/ supporting documentation from a doctor which sets out the doctor's professional knowledge of (1) the incident(s) you have written about in your Affidavit and (2) the nature of the harm that was caused by the incident(s). A letter from a doctor is an example of the supporting documentation that may be provided.

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B/ Sexual Assault – Level 3

While you were admitted to CPRI, were you subjected to a “serious sexual assault(s)” defined as a sexual assault during which non-consensual oral, vaginal or anal penetration occurred?

Documents Required: In order to make a claim under this category and level (Serious Sexual Assault – Level 3) you must submit the following 2 items to the Claims Administrator by the deadline:

1/ an Affidavit in which you write out all the information and details of the incident(s) that you remember. To start preparing your Affidavit, please write out all known details relating to the time period during which the incident(s) occurred, specific date(s) of the incident(s), the unit/location where the incident(s) occurred, names or descriptions of the individual(s) involved, any reports made to staff and any other information known in the space provided on page 16. You will then swear or affirm that the contents of your Affidavit are true. Your Affidavit

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must be commissioned by a lawyer, paralegal, or notary public. A space that can be used to swear or affirm your Affidavit is provided on page 19.

– and –

2 / supporting documentation from a doctor, psychologist, social worker, counsellor, or therapist setting out the professional's knowledge of (1) the incident(s) you have written about in your Affidavit and (2) the nature of the harm that was caused by the incident(s). A letter from a doctor, psychologist, social worker, counsellor, or therapist is an example of the supporting documentation that may be provided.

Are you making a claim for Sexual Assault–Level 3?
Indicate "yes" or "no" here_____

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B/ Sexual Assault – Level 2

While you were admitted to CPRI, were you subjected to:

(i) Repeated non-consensual sexual touching of your breasts, genitals or buttocks;

OR

(ii) A single non-consensual act of forcible sexual touching to attempt oral, vaginal, or anal penetration?

Documents Required: In order to make a claim under this category and level (Serious Sexual Assault – Level 2) you must submit the following 2 items to the Claims Administrator by the deadline:

1/ an Affidavit in which you write out all the information and details of the incident(s) that you remember. To start preparing your Affidavit, please write out all known details relating to the time period during which the incident(s) occurred, specific date(s) of the incidents, the unit/location at which the incident(s) occurred, names or descriptions of the individuals involved, reports made to

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staff and any other information known in the space provided on page 16. You will then swear or affirm that the contents of your Affidavit are true. Your Affidavit must be commissioned by a lawyer, paralegal, or notary public. A space that can be used to swear or affirm your Affidavit is provided on page 19.

– and –

2 / supporting documentation from a doctor, psychologist, social worker, counsellor, or therapist setting out the professional's knowledge of (1) the incident(s) you have written about in your Affidavit and (2) the nature of the harm caused by the incident(s). A letter from a doctor, psychologist, social worker, counsellor, or therapist is an example of the supporting documentation that may be provided.

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B/ Sexual Assault – Level 1

Did a staff member employed by CPRI:

- touch you in a sexual manner;
- expose his or her genitals to you;
- direct you to engage in sexual touching; OR
- direct you to expose your genitals to him or her?

Documents Required: In order to make a claim under this category and level, you are required to make a solemn affirmation regarding the details you provide about these incident(s) in the space provided on page 16. Your solemn affirmation does not need to be commissioned by a lawyer, paralegal, or notary public.

A space which can be used for you to make your solemn affirmation can be found at page 20 of this Claim Form.

Please go to the next page.



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Details of Your Claim

In the space below, describe your experience and provide to the best of your recollection all information you have relating to the nature of the incident(s), details regarding the time period during which the incident(s) took place, specific date of incident(s), the unit/location where the incident(s) occurred, names or descriptions of the individuals involved, information relating to reports made to staff and any other pertinent information relating to the incident(s):

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If you need more space, you may attach a sheet.

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Affidavit

You must have your signature below commissioned by a commissioner, paralegal, notary or lawyer:

SWORN/AFFIRMED
BEFORE ME at the City of
_____, in the
Province of _____, on
this _____ day of
_____, 202_.

Commissioner for Taking
Affidavits
(or as may be)

(Claimant)

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Solemn Affirmation

If what you described should ONLY be considered for a Sexual Assault – Level 1 claim, you must solemnly affirm that the information you provided is true and that you have set out your recollection to the best of your ability.

The Sexual Assault – Level 1 category is:

Did a staff member employed by CPRI:

- touch you in a sexual manner;
- expose his or her genitals to you;
- direct you to engage in sexual touching; OR
- direct you to expose your genitals to him or her?

"I solemnly affirm that this information is true."

Today's date: _____

Signature: _____

Print name: _____

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You do NOT need your inpatient file from CPRI in order to make a claim for any category or level of harm.

The Defendant in the lawsuit, the Province of Ontario, may audit your claim. If the Defendant relies on any records from your inpatient file, a copy of your inpatient file will be provided to your lawyers so that they may respond on your behalf.

If you wish to use your inpatient file to prepare your claim, you have to make a written request to the Claims Administrator for your file by November 21, 2021. Your written request needs to include your current name, any previous names or aliases, your date of birth, current phone number, mailing address and email address, if applicable. A scanned piece of government issued ID must also be included with the written request. If you are making the request on behalf of an individual who attended CPRI, please enclose documentation to show

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you have legal authority to act on behalf of the individual or the individual's estate in respect of financial affairs.

If you make a request for your file after November 21, 2021 date, you will get your file outside of this claims process and likely beyond the deadline for making a claim. If you make a request for your inpatient file after November 21, 2021, you must still file your claim by the claims deadline regardless of whether you received your inpatient file.

DEADLINE

You have to send in this Claim Form and all required documentation by the deadline which is May 24, 2022. If you don't have your inpatient file by May 24, 2022, you still must send in your Claim Form and accompanying documentation to the Claims Administrator by this deadline.

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Do you have letters, records, papers or photos that relate to the claim you are making?

If your claim is for a category or level which requires an Affidavit, and you have any letters, records, papers or photos that relate to your claim, you may attach copies of them to your Affidavit. If you have used the space in this Claim Form for your affidavit, you can attach these documents to this Claim Form.

If you are making a claim for Sexual Assault – Level 1 only, explain what these documents are in your statement made above in this Claim Form and attach a copy of these documents to this Claim Form.

If you need an Affidavit for your claim, you need to have the Affidavit sworn or affirmed in front of a commissioner, paralegal, notary, or lawyer. You will sign in front of that person and swear or affirm an oath or affirmation. They in turn, will sign after you.

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When you swear or affirm an oath, you promise to tell the truth in accordance with your religious faith or by making a solemn affirmation. By doing so, you are saying that you are telling the truth about what happened while you were admitted at CPRI and that these statements do not relate to things that happened anywhere else.

It is against the law to swear or affirm something that is not true.

To find a free commissioner, paralegal, notary or lawyer, call or email the Claims Administrator's office:

) Phone: 1-866-640-9989

) TTY: 1-877-627-7027

) Email: info@cpriclassaction.ca



Go to **End of Form** if you
filled in this form by yourself.

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Answer these questions below if you filled in this form for someone else who was admitted to CPRI.

What is your name? _____

What is your address? _____

What is your telephone or TTY number?

What is your email address? _____

The individual who attended CPRI for whom you are making a claim was alive as of February 22, 2014.

_____ Write "yes" or "no"

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What is your relationship with the individual who attended CPRI for whom you are making a claim?

What is the basis of your authority to make a claim on behalf of the individual who was admitted to CPRI?
Attach copies of all documents setting out this authority.

End of Form

Now you must send in this Claim Form.

Check that:

-) You have attached all the required documents in order to make your claim.

-) You have completed your claim on **page 16** and sworn/affirmed the affidavit on **page 19**, or an affidavit is attached to this Claim Form.

-) If you are making a claim for a **Sexual Assault – Level 1** only, you have given the solemn affirmation **on page 20**.

You must send in the Claim Form and all required documentation by the deadline which is May 24, 2022. It must arrive at the Claim Administrator's office by this deadline.

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You may send the Claim Form and all required documents by email, fax or regular mail to:

Epiq Class Action Services Canada Inc.
Attention: CPRI Class Action
PO Box 507 STN B
Ottawa, ON
K1P 5P6

Fax: 1-866-262-0816

Email: info@cpriclassaction.ca

If you do not send in your completed Claim Form and required documents to the Claims Administrator by May 24, 2022, you will not get any compensation.

-) Keep a copy of everything you send, and:
-) For regular mail, write down the date you put the claim form in the mailbox. Keep that date with your copy. Mail in your claim early as it

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must arrive at the Claim Administrator's address by the deadline of May 24, 2022.

) For fax, keep the confirmation sheet that shows the date you sent the fax.

) For email, keep the email. It has the date on it.

Do not send the form to the Court.